



2024 Spring/Summer Consignment Sale

March 6th - March 9th

Monday, March 4th :

**** Monday 8:00AM - SALE WILL BE LOCKED - You will not be able to add or edit tags after 8AM. You will still be allowed to print.**

8:30am-1:00pm drop-off

4-6:30 pm drop-off

Tuesday, March 5th :

8:30am-11:30am drop-off

4-6:30pm drop-off

Wednesday, March 6th: * No children allowed at Pre-sale *

4:00-5:00 Super Volunteer pre-sale

5-6:30 pm Volunteer pre-sale

6:30-8 pm Consignor pre-sale

Thursday, March 7th:

5:00-8:00pm Regular Price Sale Day - open to the public

Friday, March 8th:

8:00am-5:00pm Regular Price Sale Day - open to the public

Saturday, March 9th:

8:00-12:00pm 1/2 Price Sale! Open to the public

4:00-5:00 pm Retrieve unsold items

5:00pm All remaining unsold items will be donated to Mt. Zion clothes closet, children ministries, and other ministries of our choosing. All will be donated at 5:00 NO EXCEPTIONS!!

Please read instructions carefully!

Consignor Information

70% of Selling Price to Consignor, 30% to Benefit Footsteps Preschool.

1. Your items need to be **clean, neat and sorted by size** when you arrive to drop off your items.
2. Bring tagged items to Mt. Zion Wesleyan during your scheduled check-in time. These are first come first served so choose quickly!

DROP OFF TIMES: Select a check-in/drop-off time when you register, on the website, and arrive at that specific time. Select ASAP for the best choice.

You may not come at a different time than you are signed up for, unless you have spoken with Monica.

3. Consignors with 25+ items can also shop the pre-sale on Wednesday, March 6th 6:30-8pm.
4. Pick up any unsold items on Saturday, March 9th from 4:00-5:00pm. Any items not picked up by 5:00pm will be donated to Mt. Zion Wesleyan Church ministries and other local charities. Everything will be donated at that time, including totes - there will be NO exceptions!
5. Bring a self addressed, stamped envelope. This will be used to mail your proceeds at the end of the sale. Checks will be mailed to you 2 weeks after the sale ends. If you do not bring an envelope, \$1.00 will be deducted from your check. **Preschool Parents can bring an envelope(no stamp) with their child's name on it and your check will be sent to you through preschool.
6. You set your own price. We suggest pricing items 1/4 to 1/3 the original price. Name brand and in good condition will sell for more. Please be mindful of over-pricing!

If items are priced too high, they will not sell. Price items in increments of \$1.00. Items need to be priced separately unless they are the same item, or go together.

7. If you will pick up your items: bring your items in a large Rubbermaid container(s) (**no lids left**) to leave during the drop-off process. **WRITE YOUR NUMBER DIRECTLY ON YOUR TUB, OR ON A PIECE OF TAPE**, that is taped to your tub. **NO PAPER** - it falls off too easily!

ALL clothes that you bring MUST be in a tub/container. You may not carry in clothing by the hanger. We will enforce this rule at this sale. You must leave enough containers to fit your left over items. (Cont. on next page)

If you are donating your items at the end of the sale: Do not bring a Rubbermaid container, please bring your items in boxes that you do not need back. You will need to put all items in boxes (or tubs that you do not want returned) so that we can keep. We do not want to be dumping out items or having to find places to hang them. It messes up the process of checking items in.

**IF items are too large for a tub or box, then you may carry them in.

8. Your items must be sorted by size before drop-off!

9. You are allowed to bring 250 items.

Spring & Summer infant-teen clothes. We will be accepting clothing for infant through teenager sizes - do not bring adult clothing trying to pass as children - if it does not look like a child/teen would wear it, we will **not put it out for sale**, maternity clothing (maternity clothes may be all seasons) and related items, shoes, toys, games, books, videos, dance costumes (save Halloween costumes for Fall), baby equipment, outdoor toys, etc. (Include working batteries- If a toy does not work, we will not put it out for sale). Children's furniture must be set-up. Car seats **MUST** be accident free.

No underwear. No stuffed animals! We will not put items out for sale that are not in good condition! We want our shoppers to feel like they are shopping nice and clean items, not yard sale items.

1. *Print your tag and pin them on your items. You must use a safety pin, no straight pins, or any other item. Pin the tag on the front, right side (if looking at it) of the item. Tags should be printed on card stock, paper tags fall off easily. Footsteps is not responsible for lost tags.*

2. *Hangers must be facing left (like a ?). Safety pin skirts, shorts, pants or loose items*

Pants, skirts, etc. should be pinned hanging where you can see the whole item, not folded. Do not hang on the bottom, pin tightly on the top of the hanger and making sure the clothing doesn't slide around.

3. ALL clothing must be on hangers. We will not accept any clothing in bags. Everything must be hanging - even onesies and pajamas. When clothing is in bags, we are not able to check for stains.

4. Place bibs, hair bows, socks, etc. in a ziplock bag. Shoes can be placed in a ziplock bag or zip tied together. Larger shoes are better zip tied together.

5. Tape tags securely to toys, equipment, books, videos, etc. **Tagging instructions** - Your tag will have an extra code on the top (ex.A1, B2, etc) This code is not for you, it will be for Footsteps at break down at the end of the sale. (Tagging instructions continued on next page)

****Only 1 tag per item Tape the tag securely to the outside of the bag. (Please do not tape on all 4 sides of the tag! It makes it very difficult at checkout! Do not tape over the barcode!)**

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6. BOOKS - If bringing multiple books together - they must be in large ziplock bags or saran wrapped together. We will not accept books packaged together any other way than bags or saran wrap. You may not rubberband, tie them with string, or any other way. If books are not packaged the correct way, we will not put them out.

7. Give each item a description. (Describe them well so in the event that a tag falls off, we can properly match your item to the tag). Infant & Children Clothing - Use numerical sizing (not small, medium, large). Teen Clothes is by XS, S, etc. ***Footsteps children's consignment sale is not responsible for broken, lost or stolen items, switched tags or separated items.**

****Transferring items from past sales**

*Click on the Transfer Items tab:

1. Select the sale where your items are located
2. Click on the Select Sale button
3. Use the Status column on the far right in the table below and choose the drop down option for Not Sold items
4. Click on the Refresh button
5. Select the Check-all button
6. Click on the Items Transfer tab (below), choose the name of the sale to transfer your items and click on the Transfer Items button
7. If you want to transfer more than 216 items, then just repeat steps 5 and 6 above. You can only transfer a maximum of 216 items at one time.

PLEASE NOTE: If you want to transfer to a different sale that is not in your drop down list, then you must login to your account directly from the MyCM website.

DO NOT BRING any recalled items, adult clothes, drop-sided cribs or any item with stains, holes, broken or missing pieces.

*****Footsteps reserves the right to decline any item! Footsteps reserves the right not put out any items that do not follow our instructions.**

****Volunteer Information - Thank you for volunteering! We love having great volunteers!**

****NEW THIS YEAR- For our early registration - you must select at least one volunteer slot to be able to register as an early consignor! This will be the only way to secure your consignor spot. If you do not show up for the**

volunteer slot you select, or find yourself a replacement for yourself in the volunteer slot you selected - you will not be allowed to early registration at any other sales.

You will sign up on the myconsignment website for volunteer times that are available.

Volunteers who work at least one shift can attend the pre-sale on Wednesday, March 6th 5-6:30 pm. If you work more hours, you will receive extra tickets to the pre-sale.

****Volunteers who work anytime on Saturday will be our Super Volunteers and you will get to shop Wednesday, March 6th 4:00-5:00. You will receive 1 ticket for the 4:00-5:00 sale, per shift that you work on Saturday.**

Volunteer Opportunities include: Receive and sort items, assist on the sales floor, de-tag purchases, carry large items for shoppers, set-up and take down, and more! (We will assign volunteers in positions)

Pre-registration for consignors and volunteers is required!

If you have any questions, please email footstepsconsignment@gmail.com.

Mt. Zion Wesleyan Church 222 Mt. Zion Church Rd. Thomasville, NC